

# PART 5317 - Special Contracting Methods

## 2019 Edition

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INTERIM CHANGES: See Policy Memos [19-C-08](#) and [21-C-05](#).

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## **SUBPART 5317.1 — MULTIYEAR CONTRACTING**

### **5317.105-1 Uses**

(b) See MP5301.601-90. Before entering into any multiyear contract, the contracting officer must review current statute and other Congressional language for potential restrictions. For ACAT I programs, submit requests through the PEO for approval. For non-PEO designated programs, submit requests through the SCO to [SAF/AQC](#) for approval.

### **5317.106 Procedures**

See the [Multiyear Contracting Guide](#) for general guidance on how to use multi-year contracting to acquire supplies and services.

### **5317.106-3 Special Procedures Applicable to DoD, NASA, and the Coast Guard**

(f) *Annual and multiyear proposals.* See [MP5301.601\(a\)\(i\)](#).

(g) *Level unit prices.* See [MP5301.601\(a\)\(i\)](#).

### **5317.170 General**

(a) See MP5301.601-90. For non-PEO designated programs, submit requests through the SCO to [SAF/AQC](#) for approval.

(b) See MP5301.601-90. For non-PEO designated programs, submit requests through the SCO to [SAF/AQC](#) for approval.

(d)(4) The contracting officer must provide the congressional notification described in DFARS 217.170(d)(1), using the 1279 format in [MP5305.303](#), to [SAF/AQC](#) 40 days before the planned contract award date, with an information copy to [SAF/FMBL](#), [SAF/LLP](#), and the SCO. SAF/AQC will notify the DoD offices listed in DFARS 217.170(d)(4). This congressional notification does not fulfill the requirement to announce contract awards in accordance with FAR 5.3, as supplemented.

## **5317.171 Multiyear Contracts for Services**

(c) See MP5301.601-90. For ACAT I programs, submit determinations through the PEO for approval. For non-PEO designated programs, submit determinations through the SCO to [SAF/AQC](#) for approval.

## **5317.172 Multiyear Contracts for Supplies**

(f)(2) See [MP5301.601\(a\)\(i\)](#).

(g) The contracting officer must provide the information supporting all requirements described in DFARS 217.172(g)(2) through *the SCO* to [SAF/AQC](#) for approval processing.

(h) See MP5301.601-90.

## **5317.173 Multiyear Contracts for Military Family Housing**

See MP5301.601-90.5317.174 Multiyear Contracts for Electricity from Renewable Energy Sources

(b) See [MP5301.601\(a\)\(i\)](#).

# **SUBPART 5317.2 – OPTIONS**

## **5317.204 Contracts**

(e) Interim Change: See Policy Memo [21-C-05](#).

(e)(i)(A)-(B) The Life Cycle Sustainment Plan (LCSP), written Acquisition Plan (AP), or Acquisition Strategy Panel (ASP) approval authority has the authority to approve contract periods in excess of five years, unless otherwise restricted by statute. If a LCSP/AP/ASP is not required, the contracting officer has the authority to approve contract periods in excess of five years, unless otherwise restricted by statute.

(e)(i)(C) See MP5301.601-90. For PEO designated programs, submit determinations through the PEO for approval. For non-PEO designated programs, submit determinations through the SCO to [SAF/AQC](#) for approval.

(e)(iii) See MP5301.601-90. For PEO designated programs, submit requests through the PEO for approval. For non-PEO designated programs, submit requests through the SCO to [SAF/AQC](#) for approval.

See [AFICC PGI 5317.204-90](#).

See [AFMC PGI 5317.204-90](#).

## **5317.205 Documentation**

See the tailorable [Determination and Findings -- Options and Quantities](#) template.

## **5317.207 Exercise of Options**

(c) See the tailorable [Determination and Findings -- Exercising an Option](#) template.

(8) For SMC, if the contract is a space program contract (See [AFFARS 5302](#)), verify the contractor is not listed on the Contractor Responsibility Watch List ([CRWL](#)). If the contractor is listed on the CRWL, the contracting officer shall not exercise the option without obtaining approval (See [AFFARS MP5309.190](#)).

## **SUBPART 5317.5 — INTERAGENCY ACQUISITIONS**

### **5317.500 Scope of Subpart**

See [AFI 65-118](#) for processing interagency acquisitions, to include acquisitions authorized under The Economy Act.

See [AFICC PGI 5317.501](#).

See [SMC PGI 5317.502-2](#).

## **SUBPART 5317.7 — INTERAGENCY ACQUISITIONS: ACQUISITIONS BY NONDEFENSE AGENCIES ON BEHALF OF THE DEPARTMENT OF DEFENSE**

### **5317.703 Policy**

(e) Interim Change: See Policy Memo [19-C-08](#) for waiver approval authority and sample waiver request.

### **5317.770 Procedures**

See [AFI 65-118](#) for procedures on reviewing and approving orders placed for supplies and services under non-DoD contracts, either through direct or assisted acquisition.

## **SUBPART 5317.74 — UNDEFINITIZED CONTRACT ACTIONS**

### **5317.7402 Exceptions**

(a)(4) See [AF PGI 5317.7402](#) when contracting for long-lead items initiated with advance procurement funds. Follow DFARS 217.74 when contracting for long-lead items procured with other than advance procurement funds. When procurement funds must be added to an undefinitized long-lead procurement contract issued with advance procurement funds prior to definitization, follow the procedures at DFARS 217.74.

(b) When complying with the requirements described in DFARS 217.7402(b), SCOs must provide a courtesy copy to [SAF/AQC](#). Maintain proof of submission in the contract file.

See [AF PGI 5317.7402-90](#).

### **5317.7404 Limitations**

(a)(1)(ii) See 5317.7404-1 for approval authority to enter into a UCA for a foreign military sale.

(b)(2) See [MP5301.601\(a\)\(i\)](#).

## **5317.7404-1 Authorization**

See [MP5301.601\(a\)\(i\)](#). See the tailorable [Request for Authority to Issue a UCA](#) template.

See [SMC PGI 5317.7404-1](#).

## **5317.7404-3 Definitization Schedule**

(a)(1) See [MP5301.601\(a\)\(i\)](#).

See [AFMC PGI 5317.7404-3-90](#).

## **5317.7404-5 Exceptions**

(b) See MP5301.601-90. Submit requests for waivers through the SCO to [SAF/AQC](#) for approval.

## **5317.7405 Plans and Reports**

To comply with the Consolidated UCA Management Plan and Semi-annual Consolidated UCA Management Report requirements described in DFARS 217.7405, SCOs are required to ensure UCAs with a value equal to or exceeding \$5 million are input/updated in the [UCA Reporting Tool](#) on a semi-annual basis no later than April 10<sup>th</sup> and October 10<sup>th</sup> of each year. For any reportable UCA that falls 30 days behind its schedule, update status in the reporting tool to identify actions taken to get back on schedule. In addition, the SCO shall ensure a copy of the record of weighted guidelines, or alternative documentation, for each definitized UCA with a value equal to or exceeding \$100 million, as described in DFARS PGI 217.7405(1), is included with the semi-annual reporting. Special access program offices will provide the information directly to the DAS(C)/ADAS(C), as appropriate.

## **5317.7406 Contract Clauses**

Contracting officers must insert the clause at [AFFARS 5352.217-9000](#), *Long Lead Limitation of Government Liability*, in all long-lead procurement solicitations and contracts initiated with advance procurement funds.

# **SUBPART 5317.75 — ACQUISITION OF REPLENISHMENT PARTS**

## **5317.7502 General**

See [AFMC PGI 5317.7502-90](#).

## **5317.7504 Acquisition of Parts When Data is Not Available**

(4)(ii) See [MP5301.601\(a\)\(i\)](#).

## **5317.7505 Limitations on Price Increases**

(b) See [MP5301.601\(a\)\(i\)](#).

See [AFMC PGI 5317.7506-90](#).

See [AFMC PGI 5317.7601-90](#).

# **SUBPART 5317.90 – ASSOCIATE CONTRACTOR AGREEMENTS**

## **5317.9000 Associate Contractor Agreements**

See [AF PGI 5317.9000](#).